

Take Note Application Pack

Who can apply?

Take Note is a leadership program that supports the career development of an early-career Victorian female* jazz artist, while championing diversity in leadership amongst middle-late secondary school students across Victoria.

The successful applicant will be an emerging artist who is already on their path to creative leadership and who displays exemplary musicianship and leadership potential.

Though all disciplines are welcome to apply, MIJF recognises that female jazz instrumentalists are significantly under-represented, these artists are therefore strongly encouraged to apply.

Program Objectives

Take Note will:

- Provide leadership, remuneration and professional development opportunities for an early-career jazz leader
- Showcase aspirational and relatable role models during a key development stage for students and young musicians – “if you can see it, you can be it”
- Encourage increased participation in jazz by young students, particularly women, and encourage greater long-term intake rates into tertiary courses and the sector itself
- Champion female creative leaders for the next generation
- Raise awareness of the barriers faced by women in music, and promote new ideas to create a diverse future for jazz in Australia

The successful candidate will receive:

- A \$5,000 cash bursary to support the development of a new work to be presented at the 2021 Melbourne International Jazz Festival
- A career development package comprising mentoring sessions and professional development shaped around the needs of the Jazz leader. Examples of professional development may include areas such as marketing & promotion, project management, funding, etc.
- A performance at the 2021 Melbourne International Jazz Festival (15 - 24 October), for which the artist will be paid an additional performance fee.
- Ticketing package for MIJF 2021 and networking opportunities based around Festival events
- Regional and metropolitan touring engagements as part of the delivery of educational activities in schools for which the artist will be paid an additional facilitation fee.

Eligibility Criteria

You are eligible for *Take Note* if you:

- Are female identifying*
- Identify as an emerging jazz leader
- Reside in Victoria (proof of address may be required)
- Currently work as a professional musician in the Victorian jazz industry

How do we define an emerging jazz leader?

We will accept applications from anyone who self-identifies as an emerging jazz leader. As a guide, you will likely have practiced professionally for less than 15 years, especially in the context of a band/ensemble leader. There are no specific age restrictions or specific requirements.

**MIJF acknowledges that gender is a diverse spectrum and when referring to women and men it includes those who identify as female and male, and those who are trans, intersex and gender diverse.*

In addition to meeting the eligibility criteria, the successful applicant must:

- Commit to the development of a new work suitable for a performance outcome in the 2021 MIJF program
- Be available to perform at MIJF during the period 15 – 24 October 2021, at a date and time nominated by MIJF, for which you will be paid a performance fee
- Commit to being available for media/promotional opportunities as reasonably requested from time-to-time by MIJF
- Create an individual career development plan in conjunction with MIJF team members
- Work with the MIJF Associate Producer and Education Consultant to develop a workshop product to tour to schools in Victoria
- Be available to lead workshops and performances in regional and metropolitan schools, and/or online if required, during the dates nominated by MIJF (currently May/June 2021 TBC), for which you will be paid a daily fee. This will be undertaken with an agreed ensemble.
- Commit to obtaining a Police Check and Working with Children Check
- Be willing to adhere to all relevant MIJF policies and procedures

Timeline

- Tuesday 2 February 2021 5:00pm AEST – Applications Close
- Early February 2021 – Shortlisted applicants contacted and interviewed
- Late February 2021 - Successful applicant notified and announced
- March 2021 onwards – Project development: New work, professional development and education workshop development
- May – June 2021 (TBC) – Touring education workshops
- 15 – 24 October 2021 – MIJF 2021: Performance outcome

Application Process

To apply you'll need to submit the following application materials by 5.00pm AEST on Tuesday 2 February 2021.

- Short answers to the following questions:
 - a. why you feel you are the best candidate to lead this program?
 - b. why do you feel passionate about gender equality in the jazz and music sector?
 - c. what you would like to achieve from the program?
 - d. what your approach would be to the development of new work for your MIJF performance?
 - e. what will your approach be to maximising the success of the experience for school-aged students participating in the program?

- Up to 3 representative audio samples of your performance work (online links preferred – i.e. Bandcamp, Soundcloud, Dropbox, Google Drive)

- A CV/bio outlining your career achievements to date, particularly highlighting relevant examples of exemplary musicianship and leadership potential you have already displayed (approx. 1 page)

- A brief outline of the career & professional development areas that you would like to explore (such as business, marketing, or tour planning skills) (maximum one page)

Applications should be submitted through the application form at:
(<https://form.jotform.com/melbournejazz/MIJF-TakeNote-Application>)

Applicants who do not provide all of the material outlined above will not be considered.

Shortlisted applicants will be contacted by MIJF to arrange a short in-person interview. MIJF will convene a panel of relevant professionals to select the successful applicant.

Aboriginal and Torres Strait Islander people, people with disability, LGBTQIA+ and culturally and linguistically diverse applicants are strongly encouraged to apply.

If you have any questions please do not hesitate to contact Claire Cross, Associate Producer:
claire@melbournejazz.com or by calling (03) 9001 1388.